



**Title:** Teacher 9-12th grade

**Supervisor:** Dean of Department

**Overview:**

High school teachers typically do the following: Plan lessons and instruct their students in the subject they teach. ... Work with individual students to challenge them and to improve their abilities. Prepare students for standardized tests required by the state.

**Responsibilities:**

- Plan, prepare and deliver lesson plans and instructional materials that facilitate active learning.
- Maintain discipline in accordance with the rules and regulations of the school.
- Encourage and monitor the progress of individual students and use information to adjust teaching strategies.
- Participate in department, school, district, and parent meetings.
- Provide a variety of learning materials and resources for use in the classroom.
- Demonstrate preparation and skill in working with students from diverse, cultural, economic and ability backgrounds.
- Participate in extracurricular activities such as: social activities, clubs, and student organizations as directed.
- Grow and develop professionally.
- Implement Board of Trustees and school administration policies, rules, regulations and directives.
- Effectively complete other duties that are assigned as long as they are consistent with the policies of the Board of Trustees and the school administration.

**Qualifications:**

- B.A./B.S degree in teaching from an accredited institution or related field teaching experience.
- Ohio state certification in teaching in appropriate subject areas.
- Ability to communicate effectively orally and in writing.
- Must have the ability to report to work on a regular basis.
- Meet professional teaching standards and requirements of school, district and state.